

# Microsoft 365

## Cloud-Based Productivity Suite

In today's workplace, everything is digital and on the go. Microsoft 365 - the productivity cloud that brings together the best-in-class Office apps, intelligent cloud services, and advanced security to fulfill your business needs and optimise productivity wherever you are.

### Microsoft 365 includes:



#### Office apps

Get the Office apps (Word, Excel, Outlook, PowerPoint and OneNote) installed across PCs, Macs, tablets and mobile devices.



#### Email and calendaring

Use business-class email through an Outlook experience you can access from your desktop or from a web browser.



#### File storage and sharing

Manage your files anywhere with huge storage.



#### Data protection controls

Protect your business data on personal and company-owned devices.



#### Cyberthreat protection

Guard against unsafe attachments, suspicious links, and other malware.



#### Administration and deployment

Manage new PCs and devices faster and more easily than ever.

### Benefits:



#### Get More Done

Get the Office apps with built-in AI tools and online storage and sharing



#### Work better together

Collaborate, share, and communicate, with flexible tools that go where your teams goes



#### Build your business

Get more customers and improve the efficiency of your business operations



#### Simplified for you

Easily set up and manage users, device, and data, so you have more time to focus on your business



#### Safeguard your data

Help protect your company against external threats and leaks with built-in privacy and compliance tools



## ABOUT LGA

LGA Telecom Pte Ltd is an established Managed Security Services Provider, and an industry pioneer that has helped shape Singapore's Internet ecosystem back in 1995. Over 25 years, We have been delivering resilient enterprise solutions that ensure un-interrupted business operations. Today, LGA offers comprehensive managed security services and solutions that identify, alert and mitigate technological vulnerabilities, threats and potential breaches to the network and systems. Enterprises and government agencies rely and trust LGA for their security needs beyond connectivity.

# Microsoft 365 Business Plans

Microsoft 365 business plan is designed for small to mid-sized organisations with up to 300 users. It looks to create a unified ecosystem of productivity, security and collaboration across a business at an affordable cost to use.

	Microsoft 365 Apps (for business)	Microsoft 365 Business Basic	Microsoft 365 Business Standard	Microsoft 365 Business Premium
Install Office on up to 5 PCs/Macs + 5 Tablets + 5 Smartphones	●		●	●
Access to Office apps and documents from all major smartphone and iPad	●		●	●
OneDrive for Business - personal online document storage	1TB	1TB	1TB	1TB
Office Mobile apps - create/edit rights for commercial use of Office Mobile Apps	●	●	●	●
Office Online - create/edit rights for online versions of core Office apps	●	●	●	●
Sway for Office 365	●	●	●	●
To-Do - personal task management app		●	●	●
PowerApps and Flow		●	●	●
Team collaboration and internal portal (SharePoint), internal social networking (Yammer)		●	●	●
Email, contacts, shared calendars (Exchange)		50 GB	50 GB	50 GB
Microsoft Teams - conferencing, meetings, IM/presence, chat workspace		●	●	●
Shift scheduling, content sharing, and workgroup messaging			●	●
Microsoft Bookings			●	●
Outlook Customer Manager, Invoicing, Business center, Listings, Connections & MileIQ			●	●
Microsoft Stream				●
On-Premises Active Directory synchronization for single sign-on	●	●	●	●
Mobile Device Management (MDM) for Office 365	●	●	●	●
Information protection - message encryption, rights management, data loss prevention				●
Office 365 Cloud App Security, Adv. Compliance, Adv. Threat Protection, Threat Intelligence				●

# Microsoft 365 Enterprise Plans

Microsoft 365 enterprise plan is designed for larger firms that seek for more powerful collaboration functions and it can be shared with unlimited number of users. The Enterprise plan offers the best-in-class apps and advanced security, compliance, voice and analytical capabilities.

	Microsoft 365 Apps (for enterprise)	Microsoft 365 E1	Microsoft 365 E3	Microsoft 365 E5
Install Office on up to 5 PCs/Macs + 5 Tablets + 5 Smartphones	●		●	●
Access to Office apps and documents from all major smartphone and iPad	●		●	●
OneDrive for Business - personal online document storage	1TB	1TB	Unlimited	Unlimited
Office Mobile apps - create/edit rights for commercial use of Office Mobile Apps	●	●	●	●
Office Online - create/edit rights for online versions of core Office apps	●	●	●	●
Sway for Office 365	●	●	●	●
To-Do - personal task management app		●	●	●
PowerApps and Flow		●	●	●
Team collaboration and internal portal (SharePoint), internal social networking (Yammer)		●	●	●
Email, contacts, shared calendars (Exchange)	50 GB	50 GB	100 GB	100 GB
Microsoft Teams - conferencing, meetings, IM/presence, chat workspace		●	●	●
Shift scheduling, content sharing, and workgroup messaging		●	●	●
Microsoft Bookings			●	●
Microsoft Stream		●	●	●
On-Premises Active Directory synchronization for single sign-on	●	●	●	●
Mobile Device Management (MDM) for Office 365	●	●	●	●
Access to equivalent on-premise servers (Exchange, SharePoint, Skype for Business)		●	●	●
Legal compliance & archiving needs for email - archiving, eDiscovery, mailbox hold			●	●
Information protection - message encryption, rights management, data loss prevention			●	●
Enterprise Voice with Skype for Business (on-prem only)				●
Office 365 Cloud App Security, Adv. Compliance, Adv. Threat Protection, Threat Intelligence				●
Data analytics and visualization (Power BI Pro), personal productivity analytics				●
Phone system, audio conferencing				●

## Contact Us

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